

Computer Aid, Inc. (CAI) and Cook Systems International have entered into an agreement to provide an Information Technology Intern Program.

The job titles and bill rates under this agreement only are as follows:

Internship Project Manager	\$ 72.33
Internship SR. Consultant	89.74
Intern Developer	23.31
Intern Analyst	23.31

The Academic Institutions approved by DIS in the State of Arkansas for use with Cook System International's Intern Program (College Career Corps) are the University of Arkansas at Little Rock and the University of Central Arkansas in Conway, AR.

The contact person at DIS is Mary McCoy.

CIO Procurement Guide

Information Technology (IT) Staff Augmentation Contract

Fact Sheet

The IT Staff Augmentation Contract became effective on October 6, 2006. Implementation and training will occur over the next several weeks, with a targeted Go Live date of December 1, 2006. The following information should assist you and your staff when using the contract.

The Contract:

The contractor is Computer Aid, Inc (CAI). They are a Managed Service Provider of IT staff augmentation services. CAI will manage an open vendor network of more than 70 IT Staffing and IT Services subcontractors to deliver contract resources on a Time and Materials (T&M) basis to the State of Arkansas.

The State of Arkansas required that CAI have an "open" network of subcontractors. Open is defined as permitting any supplier to become a part of the network at any time during the term of the contract as long as they agree to the terms and conditions of the contract and pricing. State of Arkansas Agencies will have the right to request a particular subcontractor and/or a particular IT resource, if that individual is available and the subcontractor is an approved company in CAI's subcontractor network. Companies considering active participation in the IT Staff Augmentation contract should call CAI's Director of Managed Staffing Services: John Williams – (717)-651-3058.

The State of Arkansas Contract Administrator:

The IT staff augmentation contract administrator is Mary McCoy of the Department of Information Systems (DIS). Ms. McCoy can be reached via email at DIS.CONTRACTS@arkansas.gov . In addition, to view contract #SP-07-0181 in its entirety, please visit the OSP website at:
<http://www.state.ar.us/dfa/purchaing/index.htm>

Minority Business Enterprise (MBE) Participation:

CAI supports the policy of the state of Arkansas that minority business enterprises shall have the maximum opportunity to participate in the purchasing process. Therefore, the CAI encourages all minority business enterprises to compete for, win and receive contracts for IT staff augmentation work through this contract vehicle.

The Scope:

IT Staff Augmentation Services are defined as a category of services used to maintain and enhance IT systems. Services provided by contractors under this contract are to be directed toward tasks where a contractor or group of contractors are deployed to work on a system or group of systems. The services include, but are not limited to: program management, product specialist, programming, consulting, database administration, testing, firewall configuration, network support, in-house help desk assistance, or other IT work.

Contract Benefits:

Some benefits of the IT Staff Augmentation contract include:

- A dedicated single point of contact (CAI Account Manager) aligned with your Agency
- A web-based workflow and requisitioning tool that can be accessed anytime and anywhere you have an Internet connection
- 70+ IT Services companies that can provide a broad range of skilled IT resources to select from within days
- Competitive pricing that is fixed by job description, skills and area
- Ability to engage a specific vendor or resource in CAI's subcontractor network
- Ability to approve and/or reject contract employee timesheets
- System-generated emails with direct links to the appropriate activity page
- Broad on-line reporting capability to measure vendor and subcontractor performance

Pricing:

The contract provides a price for each job title and skill category. It is a fixed hourly rate based on time and materials. The hourly rates are "blended", meaning that they include expenses. Expenses are not to be billed in addition to the hourly rate. If a contractor is required to work offsite (at a non-agency work location), there is an additional \$4 "uplift" charge per hour.

The Web Tool:

CAI provides a web tool by which agencies are able to request the necessary resources from the CAI network. This web tool will also be used by CAI to manage the network of subcontractors and by the agencies to manage contract time sheet entry and approval. The tool will provide both custom and ad hoc reporting.

Training:

Training on the web tool will be conducted between November 8 – 16, 2006. A training schedule and invitations will be sent to you within the coming days. CAI will provide an overview of the contract and their Account Management structure at that time. CAI is available for additional training upon request. Please direct any questions relative to this training to ARKANSAS_HELP@compaid.com.