

ATTACHMENT N

LIMITED BID SUBMISSION ACCOMODATION DURING COVID-19

The Arkansas Department of Human Services (DHS) Office of Procurement (OP) extends the following bid submission accommodation to our Prospective Vendors in order to mitigate some of the difficulties presented by the current COVID-19 outbreak:

Prospective Bidders may elect to submit electronic bids via thumb drive **only** as long as the following conditions are met:

- A. All bids must be received by the Bid Submission deadline specified on page 1 of the Bid Solicitation Document;
- B. All required response documents must be submitted on a USB flash drive clearly labeled "Response Packet" and sealed in a separate envelope from pricing;
- C. Pricing must be submitted on a separate, clearly marked thumb drive and sealed in an envelope separate from the Response Packet and clearly marked "pricing."
- D. By signing the Electronic Submission Signature Page, **Attachment O** to this RFP, Bidder acknowledges and agrees that if the USB flash drives damaged, malfunctions, or the information on it is incompatible with the DHS computer electronic or otherwise cannot be accessed or is unusable, the submission will be considered non-responsive and will be disqualified.
- E. In order to mitigate this risk, Bidder may elect to submit bids according to the requirements specified in section 1.9 "Response Documents" of the Bid Solicitation Document or submit additional USB flash drives as backup.