

**Arkansas Division of Workforce Services**  
**TANF Contracts**  
**Quarterly and Closeout Report Form**

**ORGANIZATION**

Organization/Agency: \_\_\_\_\_

Program Initiative: \_\_\_\_\_

Contract Number: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Funding Period: \_\_\_\_\_ FAIN: \_\_\_\_\_ CFDA:93.558

**Check the  
reporting period**

☐ Quarter 1

☐ Quarter 2

☐ Quarter 3

☐ Closeout

Certification: I certify to best of my knowledge and belief that this report is correct and complete. The performance activities for the purpose of this award have been carried out and set forth in this signed quarterly/annual/closeout report

Contact \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Signature of Authorized Certifying Official

**BUDGET**

Total Grant Budget: \_\_\_\_\_

Total Expenditures: \_\_\_\_\_

Remaining Balance: \_\_\_\_\_

Percent (%) of Funds Expended: \_\_\_\_\_

*Financial Expenditure Narrative: If your expenditures were more or less than expected, please explain.*

**PROGRAM SERVICE PURPOSE(S)**

- ☐ Provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives;
- ☐ End the dependence of needy parents on government benefits by promoting job preparation, work, and marriage;
- ☐ Prevent & reduce the incidence of out-of-wedlock pregnancies & establish annual numerical goals for preventing pregnancies; and
- ☐ Encourage the formation & maintenance of two-parent families.

**COUNTIES SERVED**

**Arkansas Division of Workforce Services  
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Quarterly/Annual/Closeout Report**

**Organization:**

**PROGRAM OVERVIEW**

Provide a progress report of your TANF funded program and how it ties to the appropriate TANF Purpose(s). Please share with us what you've done so far and how your program is coming along. Include any barriers the program or participants have experienced.

**PROGRAM OUTCOMES and DATA COLLECTION**

Provide a description of your program outcome measures including all measurement tools used and methods for collecting the outcome data. Include performance/outcomes measures identified in approved proposal and contract.

**OUTCOMES: DATA AND RESULTS**

Provide a breakdown for data collected including numbers served and all other indicators as described in your original proposal and/or scope of work. Include data from the approved contract Performance/Outcomes Plan.

**COMMUNITY COLLABORATION**

Describe partnerships or collaborations with other community partners or agencies that have resulted from this contract including your collaboration with ADWS.

**REFLECTION:**

Tell us about what you've learned, and if there are things you anticipate changing to improve your program.

## **SUCCESS STORIES**

We hope you are finding success! Please share a few of your success stories.