



**STATE OF ARKANSAS**  
**OFFICE OF STATE PROCUREMENT**  
 1509 West 7th Street, Room 300  
 Little Rock, Arkansas 72201-4222

## ADDENDUM 1

TO: Vendors Addressed  
 FROM: Angela Allman, Buyer  
 DATE: September 21, 2016  
 SUBJECT: SP-16-0142 Food Distribution Services

The following change(s) to the above-referenced IFB have been made as designated below:

- ☒ Change of specification(s)
- ☒ Additional specification(s)
- ☐ Change of bid opening time and date
- ☐ Cancellation of bid
- ☒ Other: Additional Attachments

### BID OPENING DATE AND TIME

- Bid opening date and time shall remain unchanged.

### ADDITIONAL SPECIFICATIONS

- Add the following to Section 2.2—General Requirements, Item C.2:
  - a. The inventory of the current vendor is 104,010 cases. However, this does not account for any future delivery allocations of USDA Commodity Food to recipient agencies or future deliveries of USDA Commodity Food to the current vendor's warehouse that may occur prior to the award of this solicitation. The current warehouse inventory is listed as Attachment D to the IFB.
- Add the following to Section 2.11—Delivery of USDA Commodities, Item A—General Requirements:
  - 12. During September 2016, the current vendor distributed USDA Commodity Food to 243 schools and 66 recipient agencies with an average of 87 cases and 383 cases per drop, respectively.

### CHANGE OF SPECIFICATIONS

- Delete 2.2 General Requirements, Item B and replace with the following:
  - B. The vendor **shall** handle a wide variety of foods during any given year and the items and quantities **shall** vary from year to year. Attachment E to the RFQ lists the expected amounts and types of USDA Commodity Food between July 1, 2016 and June 30, 2017. The Commodity Distribution Office anticipates approximately 491 different product SKU's to be handled throughout the year but may fluctuate periodically based on agriculture conditions and market. However, the vendor's facilities **must** have the capacity to store, at a minimum, the following quantities of USDA Commodity Foods during any given month:
    - 150,000 cases of dry foods
    - 25,000 cases of refrigerated foods
    - 50,000 cases of frozen foods

**OTHER**

- Add Attachment D: *Warehouse Inventory* as an attachment to the IFB
- Add Attachment E: *Expected USDA Commodity Food for July 1 through June 30, 2017* as an attachment to the IFB

The specifications by virtue of this addendum become a permanent addition to the above referenced IFB. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions please contact Angela Allman at [angela.allman@dfa.arkansas.gov](mailto:angela.allman@dfa.arkansas.gov) or (501) 371-6156.

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_