

State of Arkansas
OFFICE OF STATE PROCUREMENT
1509 West Seventh Street, Room 300
Little Rock, Arkansas 72201-4222
501-324-9316

ADDENDUM 2

TO: Vendors
FROM: Anna Hawthorne
DATE: June 13, 2016
SUBJECT: SP-16-0233; Janitorial Service

The following change to the above-referenced Invitation for Bid has been made as designated below:

X Change in SECTION 2 – SPECIFIC REQUIREMENTS
X Change in SECTION 3 – SPECIFICATIONS FOR SERVICE FREQUENCY

Bid Opening Date and Time: June 16, 2016 @ 2:00p.m. CDT

CHANGE IN SECTION 2 – SPECIFIC REQUIREMENTS

CURRENT:

2.1 SCOPE OF WORK:

Approximate cleanable square footage is approximately 89,362 (as of May 1, 2016).

The total square footage of the building is approximately 136,685.

CHANGE:

2.1 SCOPE OF WORK:

Approximate cleanable square footage is approximately **79,949** (as of May 1, 2016).

The total square footage of the building is approximately 136,685.

- **This amount is the total square feet contained within the facility and includes areas which would not be accessible for cleaning; i.e. server rooms, elevator shafts, and other non-cleanable areas.**

CHANGE IN SECTION 3 – SPECIFICATIONS FOR SERVICE FREQUENCY

CURRENT:

3.2 COMPOSITION OF FLOORS

Approximately 89,362 cleanable square feet – Carpet/Tile/Ceramic Flooring

- Approximately 250 employees
- Approximately 200 visitors per day
- 7 levels
- 29 Restrooms
- 4 Elevators
- 1 Freight Elevators
- Halls/Offices/Work Areas
- 19 Conference Rooms
- 9 Canteen/Break Rooms

Floor	Square Footage					Total (per floor)
	Carpet	Vinyl Tile	Ceramic Tile	Restroom	Stairs	
Ground	4,922 (61.49%)	2,081 (26.00%)		696 (8.70%)	305 (3.81%)	8,004
1	13,137 (87.66%)		928 (6.19%)	518 (3.46%)	403 (2.69%)	14,986
2	12,754 (92.61%)		74 (0.54%)	518 (3.76%)	426 (3.09%)	13,772
3	11,129 (91.57%)		74 (0.61%)	525 (4.32%)	426 (3.51%)	12,154
4	13,712 (93.27%)		71 (0.48%)	493 (3.35%)	426 (2.90%)	14,702
5	15,141 (93.06%)		71 (0.44%)	493 (3.03%)	565 (3.47%)	16,270
6	8,433 (89.01%)	160 (1.69%)	61 (0.64%)	433 (4.57%)	387 (4.08%)	9,474
Total	79,228	2,241	1,279	3,676	2,938	89,362
Approximate Total Square Footage						

NOTE: The Basement and Mezzanine are not serviced by Janitorial Service Vendor.

CHANGE:

3.2 COMPOSITION OF FLOORS

Approximately 79,949 cleanable square feet – Carpet/Tile/Ceramic Flooring

- Approximately 250 employees
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1	13,137 (87.66%)		928 (6.19%)	518 (3.46%)	403 (2.69%)	14,986
2	12,754 (92.61%)		74 (0.54%)	518 (3.76%)	426 (3.09%)	13,772
3	2,465 (89.93%)		0 (0%)	0 (0%)	276 (10.07%)	2741
4	13,712 (93.27%)		71 (0.48%)	493 (3.35%)	426 (2.90%)	14,702
5	15,141 (93.06%)		71 (0.44%)	493 (3.03%)	565 (3.47%)	16,270
6	8,433 (89.01%)	160 (1.69%)	61 (0.64%)	433 (4.57%)	387 (4.08%)	9,474
Total	70,564	2,241	1,205	3,151	2,788	79,949
Approximate Total Square Footage						

NOTE: The Basement and Mezzanine are not serviced by Janitorial Service Vendor.

The specifications by virtue of this addendum become a permanent addition to the above referenced Invitation for Bid.

FAILURE TO RETURN THIS SIGNED ADDENDUM MAY RESULT IN REJECTION OF YOUR BID. BIDS WILL BE ACCEPTED UNTIL THE DATE AND TIME SPECIFIED. THE BID ENVELOPE MUST BE SEALED AND SHOULD BE PROPERLY MARKED WITH THE BID NUMBER, DATE AND HOUR OF BID OPENING AND BIDDER'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE OFFICE OF STATE PROCUREMENT.

If you have any questions please contact Anna Hawthorne at 501-371-6054 or anna.hawthorne@dfa.arkansas.gov

Company: _____

Signature: _____ Date: _____