



**STATE OF ARKANSAS**  
**OFFICE OF STATE PROCUREMENT**  
 1509 West 7th Street, Room 300  
 Little Rock, Arkansas 72201-4222

## ADDENDUM 1

TO: Vendors Addressed  
 FROM: Jaime Motley, Buyer  
 DATE: May 12, 2016  
 SUBJECT: SP-16-0139 Online College/Career Planning System

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The following change(s) to the above-referenced RFP have been made as designated below:

- ☒ Additional specification(s)
- ☒ Change of specification(s)
- ☐ Change of bid opening time and date
- ☐ Cancellation of bid
- ☐ Other

### ADDITIONAL SPECIFICATIONS

- Add the following to Section 2.2 (A) 2. Level 2 Users:
  - e. Level 2 Users **shall** only have access to Level 1 User data Assigned to them from Level 3 Users.
- Add the following to Section 2.2 (A) 4. Guest Users:

Guest Users are individuals not affiliated with a local education agency (e.g. school district, adult education center, or institution of higher education).
- Add the following to Section 2.5 (C) PUBLIC RELATIONS/MARKETING:
  - Marketing materials may be submitted electronically with the ability for the State to reproduce.

### CHANGE OF SPECIFICATIONS

- Delete 2.3.C.3 and replace with the following:
  - 3. The system **shall** enable local career counseling staff to create personalized college-readiness plans that link Users skills and areas of interest to their college and career goals. Skills may be found at <http://www.onetonline.org/find/descriptor/browse/Skills/>
- Delete 2.3.F.3 and replace with the following:
  - 3. The system **shall** provide electronic document delivery for transcripts and letters of recommendation to include Common App Schools. The system **must** provide a link to Youniversal application process.
- Delete 2.3.F.3 and replace with the following:
  - 3. The system **shall** provide access to local, state and regional labor market data, at least, quarterly.

- Delete 2.3.G.6 and replace with the following:
  6. ACE, ADE, Department of Workforce Services (DWS), and Arkansas Economic Development Commission (AEDC) have data systems which house education and employment information. At a minimum, the vendor's system **shall** be compatible with these State systems, through utilization of an API, so that it **shall** be able to interface and download data from these systems. These State systems include:
- Delete 3.1.C.2 and replace with the following:
  2. The agency has assigned Weighted Percentages to each sub-section according to its significance.

Information for Evaluation Sub-Sections	Maximum Raw Points Possible	Sub-Section's Weighted Percentage	* Maximum Weighted Score Possible
E.1 Qualifications and Experience	30	5	30
E.2 College and Career Awareness Features	110	55	330
E.3 End User Features	50	15	90
E.4 Program Management Features	40	10	60
E.5 Technology Requirements	110	10	60
E.6 Data Security and Privacy	70	5	30
<b>Totals</b>	<b>410</b>	<b>100.0%</b>	<b>600</b>

#### REPLACEMENT DOCUMENTS

- Delete Technical Proposal Packet and replace with the Revised Technical Proposal Packet dated 5-12-16.

The specifications by virtue of this addendum become a permanent addition to the above referenced RFP. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions please contact Jaime Motley at [Jaime.Motley@dfa.arkansas.gov](mailto:Jaime.Motley@dfa.arkansas.gov) or (501) 371-6070.

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_