



STATE OF ARKANSAS
OFFICE OF STATE PROCUREMENT
1509 West 7th Street, Room 300
Little Rock, Arkansas 72201-4222

ADDENDUM 1

TO: Vendors Addressed
FROM: Angela Allman, Buyer
DATE: April 21, 2016
SUBJECT: SP-16-0224

The following change(s) to the above-referenced RFQ have been made as designated below:

- Change of specification(s)
- Additional specification(s)
- Change of bid opening time and date
- Cancellation of bid
- Other

BID OPENING DATE AND TIME

- Bid opening date and time **shall** remain unchanged.

ADDITIONAL SPECIFICATIONS

- Add the following to Section 2.1 INTRODUCTION:
 Work on the three Projects **shall** begin immediately upon award of the contract. All three Projects are currently in process as the State already has in place vendors who are experts in the business requirements to draft the technical solicitation documents. The Projects **shall** continue to be worked in parallel in order to meet the State's required timelines for implementation of the services sought.
- Add the following to Section 2.3 GENERAL REQUIREMENTS:
 D. During the term of the contract, the consultant **shall** avoid any conflict of interests, such as providing consulting services to the advantage of any respondent to the Projects, and any engagement which, presents a foreseeable risk of interfering with or materially limiting the consultant's responsibilities to the State.
- Add the following to Section 2.4 WORK SCHEDULE AND LOCATION:
 H. At this time, the State does not have a precise expectation regarding the amount of time the consultant will be required to be on-site. The amount of time required on-site will depend, in large measure, on how much on-site time the consultant needs in order to provide the deliverables.

CHANGE OF SPECIFICATIONS

- Delete Item 2.3.A.3 and Replace with the following:

3. The consultant **shall** be the actual central point of contact for all parties involved in the procurement process for the Projects, and **shall** provide any necessary communication, documentation, or reporting to the appropriate parties.

Delete Item 2.6.B and Replace with the following:

- B. Once an apparent successful contractor has been determined, and at the State's discretion, the State may be open to negotiations of Performance Standards with the apparent successful contractor. Negotiations of Performance Standards **shall not** be considered until prior to contract award after an apparent successful contractor has been determined, prior to the commencement of services.

The specifications by virtue of this addendum become a permanent addition to the above referenced RFQ. Failure to return this signed addendum may result in rejection of your proposal.

If you have any questions please contact Angela Allman at angela.allman@dfa.arkansas.gov or (501) 371-6165.

Company: _____

Signature: _____

Date: _____