

State of Arkansas
OFFICE OF STATE PROCUREMENT
1509 West Seventh Street, Room 300
Little Rock, Arkansas 72201-4222

ADDENDUM 3

TO: Vendors Addressed
FROM: Jessica Lowder, Buyer
DATE: 06/11/2015
SUBJECT: **SP-15-0105 Health Savings Account/Flexible Spending Account/Cafeteria 125**

The following change(s) to the above-referenced RFP have been made as designated below:

- Change of specification(s)**
Additional specification(s)
- Change of bid opening time and date**
Cancellation of bid
- Other

BID OPENING DATE AND TIME

- The bid opening date and time have changed to **July 1, 2015 at 2:00 p.m. CDT.**

ADDITIONAL SPECIFICATIONS

Delete 2.2 and replace with the following:

A. Currently, the administration services for these are provided through two (2) separate contracts. To increase efficiency, EBD has decided to combine all of the services together into one contract. Current vendor information is as follows:

- FSA administration services are provided by Fringe Benefits Management/Wage Works.
- HSA administration services are provided by DataPath.

Current employer contributions are as follows:

ASE: \$300/year individual
\$600/year family

PSE: no employer contribution

B. Currently the Cafeteria Plan is only offered to ASE; however, the State shall have the right to offer the Cafeteria Plan to Public School Employees (PSE) at a future date. Should EBD elect to provide this service to PSE, contractor **must** provide services as described in this RFP. EBD shall have the right to re-negotiate rates for ASE based on overall combined membership of ASE and PSE.

C. The pricing for the FSA and HSA shall include all printing for member outreach, mailing expenses and open enrollment sessions with agencies.

The specifications by virtue of this addendum become a permanent addition to the above referenced RFP. FAILURE TO RETURN THIS SIGNED ADDENDUM MAY RESULT IN REJECTION OF YOUR PROPOSAL.

PROPOSALS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED. THE PROPOSAL ENVELOPE MUST BE SEALED AND SHOULD BE PROPERLY MARKED WITH THE PROPOSAL NUMBER, DATE AND HOUR OF BID OPENING AND BIDDER'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE OFFICE OF STATE PROCUREMENT.

If you have any questions please contact Jessica Lowder at jessica.lowder@dfa.arkansas.gov or (501) 324-9316.

Company: _____

Signature: _____

Date: _____